

## **Bishop Leibold School Advisory Board**

Meeting Agenda, July 14, 2020

Fr. Jim Romanello, Pastor  
Fr. Ron Combs (excused)  
Fr. Jerome Bishop (excused)  
Fr. Jim Manning (excused)  
Dr. Wallace, Principal  
Rachel Prindle  
Andrew Rathweg, Pres.

Katie Bach, VP (not present)  
Mike Schmitz, Treasurer (excused)  
Morgan Pickerrell, Secretary  
Tim Baker (Athletics)  
Eric Boston  
Lauren Burtscher (PTO)  
Theresa Fultz

Bob Gutendorf  
Whitney Moore  
Mike Oliver  
Tony Rose  
Gretchen Sabin  
Amanda Mascarenhas

### **1. CALL TO ORDER**

- 1.1. Opening Prayer
- 1.2. Roll Call
- 1.3. Introduction of visitors and new board members
  - 1.3.1. Amanda Mascarenhas – new board member. Welcome Amanda!
- 1.4. Approval of minutes (1<sup>st</sup> Teresa, 2<sup>nd</sup> Bob)

### **2. REPORTS**

- 2.1. Treasurer Report (Mike Schmitz) – email sent, details below.
  - 2.1.1. June financials will be provided in the next week or so from Tina.
  - 2.1.2. School finance committee formed with St. Henry rep JR and OLGH rep Brian Fogerty. This is great news in ensuring that the three are all aligned. We look forward to adding on a St. Mary's representative in due time with Father Manning's input.
  - 2.1.3. A lot of work and analysis has been put into ensuring that the school is well funded and operationally 'in the black' this year as we have depleted our past reserves. Enrollment is the #1 question on the 2020-2021 school year. A one-time anonymous gift was obtained by Dr. Wallace for \$50,000 in order to help issues/costs associated with pandemic, etc. We currently show a positive \$64K budget for 2020-2021, but we need to maintain enrollment to maintain that number.
- 2.2. Liaison Reports
  - 2.2.1. PTO: Lauren Burtscher
    - 2.2.1.1. PTO will be voting on new officers for 2020-2021 school year. Dianna Kessio for VP, Tiffany Chouteau for Secretary and Becca Vo for Treasurer.
  - 2.2.2. Athletics: Tim Baker
    - 2.2.2.1. Awaiting further info from SAY & CYO on path forward for fall soccer.
    - 2.2.2.2. Soccer Camp is a no go for this summer.
  - 2.2.3. Principal's Report
    - 2.2.3.1. Improved ending to the school year on the tuition side. Annual fund goal exceeded.
    - 2.2.3.2. Reviewed path forward plan. Dr. Wallace covers a proposal to open school starting the week of 8/24 with a phased in approach by alphabet. Allow phase in over 3 days to get acclimated, with full student body starting Thursday 8/27. The week of 8/17 would be for staff preparation.

#### 2.2.3.3. Items raised for discussion:

- 2.2.3.3.1. Eric Boston – Raised question on if there is a positive test, what are the plans to handle? Reference Path Forward plan, Intermittent Quarantine section.
- 2.2.3.3.2. Gretchen Sabin raises a concern around treating online versus in classroom as a unified program – if children are in quarantine there is concern around comparable online/in classroom content, grading scales, expectations, etc.
- 2.2.3.3.3. Lauren Burtscher notes that she is aware of families that are concerned about the online learning option and how it will be delivered, the content, etc. Per Dr. Wallace – additional work needs to be done in this space.
- 2.2.3.3.4. Lauren asks about screening/temperature checks and drop off process. Per Dr. Wallace, currently exploring the use of multiple entrances at each building starting at 7:45 am. Multiple children at one campus would assign door of entry based on youngest child. Working to minimize the time spent in hallways or non classroom areas. Nurse Junker does not recommend temperature checks at entry due to fluctuations in external temperature and the impact.
- 2.2.3.3.5. Discussion around fluctuations in class size. Concerns around 3<sup>rd</sup> & 5<sup>th</sup> specifically due to class size and need for triangulation. We need to set up parameters on decision timing and how students can chose to return in person vs virtual instruction. Teresa notes the sooner we can get to parents and understand who is returning is key for budget & enrollment in addition to triangulation, etc.
- 2.2.3.3.6. Tony asks to clarify what type of masks we will be requiring and to detail for parents. Tony raises a concern with parents who medicate and send children to school when they are knowingly ill and when students attend by masking symptoms to avoid getting behind in work. Is there a liability issue if temperatures are not taken each morning? Dr. Wallace is working to finalize mask type recommendations. The school is exploring a low cost desk shield for the younger students. Masks will be required for all students to transition throughout the building.
- 2.2.3.3.7. Dr. Wallace notes that the Diocese has provided waivers that will need to be signed by staff and parents prior to return to school. The waiver is intended to serve as acknowledgment of risk while balancing what the schools are doing to keep staff and students safe.
- 2.2.3.3.8. Gretchen raises the question around mask expectations and how it aligns to the governors orders. Dr Wallace notes that there is work to be done
- 2.2.3.3.9. Will there be band? At this point Dr. Wallace has not heard from Alter on the band program. There would need to be consideration on transitioning, time periods, room availability, etc.
- 2.2.3.3.10. Lauren asks the question of how much time students will be at their desks in their classrooms. Teacher perspective, at the Good Hope Campus, there will be a lot less movement than typical in order to maintain safety. Movement overall will be less. It's noted that Dr. Wallace is encouraging the use of outdoor spaces when possible. For OLGH campus much more challenged on outside space vs East.
- 2.2.3.3.11. Question around fogging machine and chemicals; price point was a concern. 90 day surface protectant question raised – the products discussed 1) there is a fogging solution that is

a microbial solution that bounds to surfaces via electrostatic charge. 2) there is a second neutral cleaner that that is to be used in conjunction and does not remove the fogging solution. Nurse Junker reviewed the safety data sheets and they are safe for children. These are not classified as rated disinfectants.

2.2.3.3.12. Andrew notes there is an excellent opportunity at next weeks pastor & principals meeting to discuss how other budget strapped schools are approaching cleaning and sanitization.

2.2.3.3.13. Father Jim is still looking to hire additional staffing to support cleaning. Andrew notes the math should be done in comparing the cost of incremental staffing versus investing in the fogging equipment – how do costs compare and is it more cost effective to fog versus hire incremental staff?

2.2.3.3.14. Father Jim clarifies of the 3 times per day cleaning, one will happen after the students leave for the day. The intent is to clean all classrooms and desks after hours.

2.2.4. Marketing Update – see Marketing section of Principal's report.

2.2.5. Pastor's Reports –

### **3. OPEN ITEMS**

3.1. Return to school planning – see notes above.

1.1. Wi-fi Issues at the PAC

1.1.1. NetDemics and Fry have quoted on an upgrade for both the St Henry parish and PAC. Father intends to proceed with upgrades.

1.1.2. Bob Gutendorf reinforces to make a good infrastructure decision. Have a good R&R plan every 5-7 years. Father Jim to keep Bob in the loop.

1.2. St Henry Campus HVAC

1.2.1. Butler has been on campus and working on units. Challenges transitioning back and forth from boiler to new system. Awaiting an update.

1.3. Our Lady of Good Hope Campus Art & intervention room climate control.

1.3.1. All quotes have expired. Father Jim has gone back to the original vendors to requote. Working to make a decision in the next month.

1.4. The Sacrament of Confirmation Plan

1.4.1. October 11-13, one per day is an option if we have to stick with our parish locations. If we have an option to use a larger parish, we may be able to do in one session. Need to limit to student + parents + sponsor.

1.5. 2019-2020 2<sup>nd</sup> grade class Jesus Day

1.5.1. No further updates.

### **2. NEW BUSINESS**

### **3. CLOSING PRAYER/MEETING ADJOURNMENT**

**Next Meeting: Tuesday, August 11<sup>th</sup> at 7pm via Google Meet**